



## HRACO Board Meeting Minutes

Thursday, February 11, 2021

HRACO Board Meeting Minutes and Attendees - 7:30 am 2/11/2021 – Zoom Conference		
President	Stephanie Trexler <i>COPA</i>	Present
Past-President/Membership Co-Chair	Karen Turner <i>Express Employment Professionals</i>	Present
President Elect / Secretary	Cindy Bené <i>Regency Pacific Management, LLC</i>	Present
Treasurer	Shannon Williams <i>City of Bend</i>	Present
Legislative Chair	Kurt Barker <i>Karnopp Petersen</i>	Present
Program Co-Chair	Don Paumier <i>Paumier Strategic Solutions</i>	Present
Program Co-Chair	Marielle Gallagher <i>Suterra</i>	Present
Certification Chair	Tori Howes <i>OSU Cascades</i>	Present
Website/Social Media Communications Chair	Patti Ribb <i>Black Butte Ranch</i>	Present
Membership Co Chair	Karen Burleigh <i>Tech Soft 3D</i>	Present
Member-At-Large	Michelle Hammond <i>Humm Kombucha</i>	Present
Guests in attendance: None _____		

Start Time: 7:40 am End Time: 9:02 am

Welcome & Announcements & Ice Breaker

January 2021 Meeting Minutes – Motion to approve by Karen Turner, second by Don Paumier and approved by the board.

Licensing Agreement with SHRM for Dual Membership, authorizing Stephanie Trexler to sign and forward to SHRM for July 15, 2021 launch – Motion to approve by Don Paumier, second by Kurt Barker and approved by the board.

Removal of Karen Turner & Shannon Campbell and addition of Stephanie Trexler & Shannon Williams for HRACO’s First Interstate Bank account – Motion to approve by Kurt Barker, second by Don Paumier and approved by the board.

Treasurer’s Report – Motion to approve by Karen Turner, second by Cindy Bené and approved by the board.

Programming Committee Appreciation Gift - Motion to approve \$25 appreciation gift for each program committee member by Karen Turner and second by Cindy Bené and approved by board.

Barb Hess Service Thank You Gift – Motion to approve \$100 for a thank you gift to Barb Hess for her 30 year service to HRACO by Karen Turner and second by Cindy and approved by the board.

## **Committee/Officer Reports:**

### **1. Treasurer Report –Shannon Williams**

- a. January 2021 financial report reviewed and approved.
- b. 2021 Budget review & discussion (see attached).
- c. Wish list items & forecasts to be submitted to Shannon Williams

### **2. Website/Social Media – Patti Ribb**

- a. Zoom has the capacity to replace WebEx at a cost of \$40/mo. or \$400/yr.
  - i. Has editing for replay availability.
  - ii. Holds 1 GB storage
- b. Before making a decision on moving forward with Zoom; Patti will check with Karlina, OR-SHRM about a SHRM hosting suite.

### **3. Programs – Don Paumier**

- a. 1<sup>st</sup> quarter 2021 update:
  - i. February Presenter – Jennifer Weiland on Financial Reporting for HR; Sponsor - EDCO
  - ii. March Presenter – Damon Runberg – Economic Update. Mid-Oregon Credit Union is sponsor.
  - iii. April Presenter – Kurt Barker – Mid-Year Legal Update; Sponsor to be determined.
- b. Programming committee to divide up duties and identify topics for future meetings.

### **4. Legislative Update – Kurt Barker**

- a. N/A

### **5. Foundation**

- a. N/A

### **6. Membership – Karen Burleigh & Karen Turner**

- a. If we decided to change the name and rebrand, the leading name is Central Oregon SHRM. Will provide details following the meeting.
- b. Cindy Bené to provide an estimated cost based on COEC's recent name change & rebranding.

### **7. Certification –Tori Howes**

- a. 7 of 8 students completed on 1/14/21. Students have until 2/15 to complete certification testing.
  - i. 2 students did not pass (1 only completed ½ of the class sessions).
  - ii. 3 students passed and will be featured in the Certification Spotlight this year.
  - iii. 1 is scheduled for the certification test this week.
  - iv. 2 students need information on certification testing dates/results.
- b. Tori & Cindy coordinating on student chapter initiative, need 8 SHRM student members.

### **8. President & President Elect Update – Stephanie Trexler & Cindy Bené**

- b. Each chair needs to think about their budget wish lists for their specific areas and we will need to finalize budget at next board meeting.
- c. Stephanie to reach out to Sally Sorenson and encourage her to take advantage of the SHRM Membership rate of \$55 for retirees so that she can continue to attend our programs free of charge.